

English for Your Manuscript

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Common Practices

- highlight a chronological order.
- present **research methodology**.
- describe specific issues taking place during the study.



- **introduce** the rationale.
- present **theoretical considerations**.
- present **findings**.
- When you **conclude**.

instead of

- ✗ talked about several of
- ✗ It goes without saying that
- ✗ don't, isn't
- ✗ the writer
- ✗ before, after
- ✗ namely
- ✗ above, below
- ✗ There are four rules that should be observed: ...
- ✗ It is the governor who signs or vetoes bills.

use

- ☑ discussed
- ☑ (none)
- ☑ have no, is no longer
- ☑ I, we. Or, use passive voice
- ☑ prior to, subsequent to
- ☑ (none); Or, i.e.,
- ☑ (none)
- ☑ Four rules should be observed ...
- ☑ The governor signs or vetoes bills.

**Write down your findings in one sentence
using ACTIVE voice.**

Findings:

The US contributes to 5% of world population, but 31% gun violence in the world.

Findings:

75% startups fail within 5 years.

Novelty Statement

Example:

Novelty statement (4-5 points) highlighting scientific merit of the work reported in the manuscript:

- Source of fuel for drying process related to the 9,10-AQ content
- Range of concentration of 9,10-AQ content in Indonesian tea
- Viability of human cancer cells on 9,10-anthraquinone
- MRL revisited on 9,10-anthraquinone

Title

Rule of Thumb

- Not too long
- General topic and specific area(s)
- Avoid clichés: 'effect of,' analysis of,' 'case study of' at the beginning of title.
- No stating of figures from the results
- Avoid fixed names of object of the study
- Grammatically sound
- Good spelling
- Convey the **main topics** of the study
- Highlight the **importance** of the research

Abstract

In this study, we simulate three scenarios of project financing with (a) murabaha as a margin-based contract, (b) musharaka as a PLS contract and (c) a convertible ijarah contract. **The aim is to evaluate** whether the convertible ijarah contract will provide a higher return for the financier compared to the other contracts. The main input of the simulation is 9 sectors of Indonesian SMEs' financial performance. **Results indicate that** when the financial performance of Indonesian SMEs was measured by short-term financial performance, the convertible ijarah contract outperformed the murabaha contract for all sectors but did not outperform the musharaka contract, except for low-margin sectors. However, when the financial performance of Indonesians SMEs was measured by long-term economic performance, we found that the convertible ijarah contract outperformed the murabaha contract and musharaka contract for almost all sectors.

Key words

- Avoid using the words already in the title.

Examples:

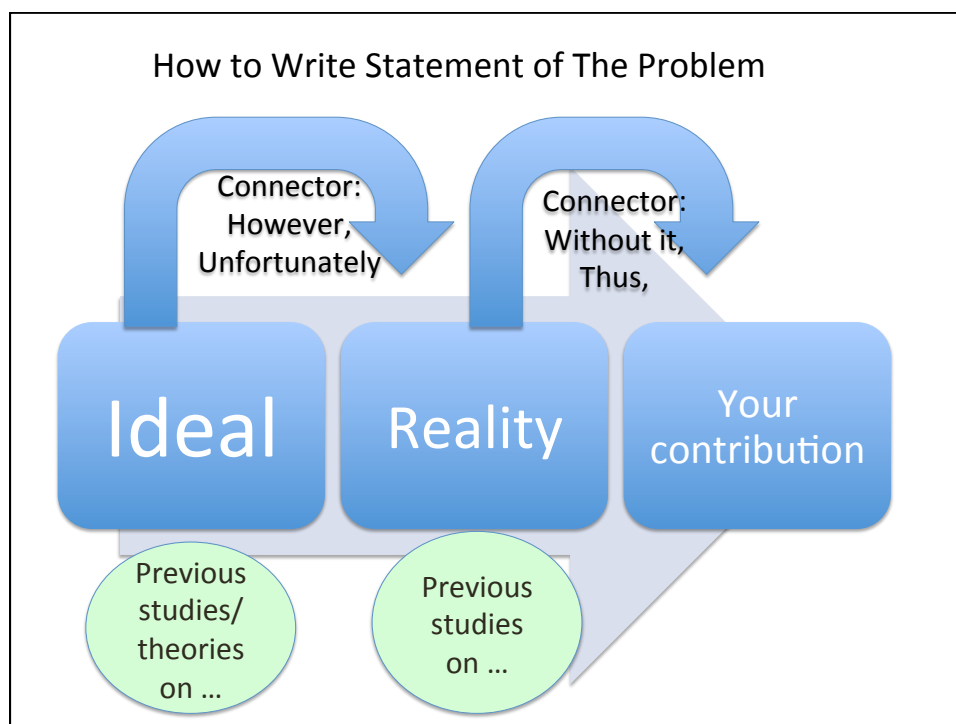
Manuscript title: Body, Body, Body

Poor keywords: body; catharsis;
conflict; confrontation; contemplation; drawing.

Better keywords: ~~body; catharsis;~~ color strokes;
conflict; confrontation; ~~contemplation; drawing;~~ (X
theory of representation of the body)

Introduction

- ✓ Is there an explicit research gap in the introduction? → reading skills, previous studies.
- ✓ Is there some form of a statement of the problem? → argumentation, possibilities
- ✓ Is there a clear thesis in the manuscript? → contribution to the field of study



Never

- State that 'NO ONE' has done such a study (not an excuse!) → instead, state: 'very little research has been done on _____, except for *this* (X, 2010) and *that* (Y, 2015).
- Jump too far to policies (or governments/politics) → instead, focus on facts and findings. Even if you really, really, really want to critique a certain policy, make sure you have a narrowed down aspect of the policy and LOTS of evidence.

Many international sensations have reached fame; however, it has predominantly been when the language of use is English or predominantly English with mild use of the nonEnglish language. Contrastingly, "Gangnam Style" is predominantly in Korean with a few moments of loan words, used in Korean but originating in English (e.g. "style") and one English phrase: "Hey sexy lady." While incredibly popular amongst American viewers, demonstrated by countless uploads by American fans and Psy's guest appearances on the Ellen DeGeneres Show, the American Music Awards, and other American programming, the video's success is undoubtedly tied to its Asian (geographically and ethnic Diaspora) popularity. In part, this support is from Korean American youth, who tap into K-Pop and Korean media as a way of cultural belonging in diaspora (Park 2008). Notably, Psy's popularity has struck a chord amongst Asian countries, in spite of linguistic and cultural divides. This essay focuses on this relation in the interAsia context as well as the U.S. reception of "Gangnam Style." I argue that "Gangnam Style" on YouTube participates in an inherently political position through content, form, and reception. Psy is a force for inviting political performance response through the obliquely political content of his video as performed by his specific body marked through his ethnicity, gender, and shape. Within the video, Psy enacts a critical position that mobilizes mixed cultural influence towards mocking affluence. This content is thus mobilized in the video sharing but also in reperformances of the video. I examine three such performances that engage in forms of critique and which point to the political potential of digital media forms like YouTube.

Rule of Thumb

- Highlight research gap.
- Provide a strong statement of the problem.
- Use connectors: however, unfortunately, even so, in spite of all that.
- Normally 3-4 paragraphs, see GFA.

Methodology

The type of data in this study is secondary data which it is monthly time-series data for the period 2010-2016 and cross-section data. The range of data is taken from 2010 where the global economy is getting better after global crisis in 2008 (UN, 2010). In addition, it is only until 2016 to avoid the recession risk assumptions in 2018 (Borio, Mathias, & Xia, 2018).

The Data covers 9 samples of OIC member countries namely Indonesia, Turkey, Azerbaijan, Kazakhstan, Kyrgyzstan, Tajikistan, Benin, Egypt and Malaysia. In general, the data in this study were obtained from the World Bank, the United Nations Development Program (UNDP), Transparency International, the Asian Development Bank (ADB), the African Development Bank (AFDB), the Central Bureau of Statistics (BPS) and OIC.



Recorded monthly time-series and cross-section data in 2010-2016 relevant to nine OIC member countries (Indonesia, Turkey, Azerbaijan, Kazakhstan, Kyrgyzstan, Tajikistan, Benin, Egypt and Malaysia) were analyzed. Data were collected from the World Bank, the United Nations Development Program (UNDP), Transparency International, the Asian Development Bank (ADB), the African Development Bank (AFDB), the Central Bureau of Statistics (BPS) and OIC.

Results

Based on previous research conducted by Gaffar, Setiyorini, & Othman (2013) found that the assessment of the availability of sharia lodging or hotels, especially in Bandung, was only 44%. Whereas the level of importance or need for sharia hotels is very high at 86%. This study also examines the perception of the availability of sharia-based tourism facilities in Bandung.



First of all, only 44% sharia lodging or hotels were available, especially in Bandung, as opposed to 86% sharia hotel needs (Gaffar et. al., 2013).

Visuals/ Illustrations

Describing Visuals

- In (23),
- Table 7 indicates
- Use expressions for graph writing: overall, numbers, fraction, specifically.
- Use expressions for statistics: rise, fall, plummet, soar, level off, bottom out.
- Mention the important details that you want to highlight. **Explicitly.**

Conclusion

Rule of Thumb

- Restate the thesis.
- Avoid repeating results.
- Avoid bullet points or numbering.
- Avoid introducing something new.
- Aim for 5% of total thesis.

Acknowledgements

Acknowledgements

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The funding agency should be written out in full, followed by the grant number in square brackets.

This work was supported by the Trust [grant numbers xxxx, yyyy]; the Natural Environment Research Council [grant number zzzz]; and the Economic and Social Research Council [grant number aaaa].

Multiple grant numbers should be separated by comma and space. Where the research was supported by more than one agency, the different agencies should be separated by semi-colon, with “and” before the final funder.

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If no specific funding has been provided for the research corresponding authors should state so.

Important note: If you have any concerns that the provision of this information may compromise your anonymity dependent on the peer review policy of this journal outlined above, you can withhold this information until you submit your final accepted manuscript.

References

- Only relevant references to the existing research.
- 1:1 ratio for Indonesian sources and international references.
- Stay relevant. Good proportions of seminal works and current studies.
- Stick with the conventions when listing online sources

Writing for scientific publication

not only

but also

English language	→	Your argument .
agreeing with theories	→	Stating your original contribution.
reporting an experiment	→	Offering an upgrade of methodology.
showing a proof for completing a research work	→	Demonstrating future research opportunities .
sharing a research work	→	telling a 'personal' story about experience in science.
representing yourself	→	advocating your institution/country .

	Quoting	Summarizing	Paraphrasing
match the source word for word	yes	no	no
be attributed to the original source	yes	yes	yes
create your own words	no	yes	yes
special condition	quotation marks	include only the main points	change the words or phrasing of a passage, but retains & fully communicates meaning
length	a brief segment of the text	much shorter than the original text	may not be shorter than the original text
content	exactly the same as original text	presents a broad overview	presents another way of stating the original text
In a nutshell	Exact Reproduction of the text	An Overview of the text	A Re-telling of the text

How to Paraphrase

Some techniques to help you
paraphrase effectively:

- Using synonyms
- Changing Word Forms
- Changing direct Quotation to Indirect Quotation
- Changing voice
- Changing clauses and phrases
- Changing word order

Original sentence:

The airport is closed because of the bad weather conditions.

Inappropriate paraphrase:

The airport is closed because of the bad weather.

Appropriate paraphrase:

Since the weather is terrible, the airport is not open.

Using synonyms

Original

Paraphrasing is **hard** to do **without good examples**.

Possible Paraphrases

Paraphrasing is difficult if there are no effective examples to study.

Paraphrasing is challenging if there are no effective examples to study.

Paraphrasing is an ordeal if there are no effective examples to study.

Original

The flow of water back to the sea results from **the precipitation of rain and its absorption by the soil.**

Paraphrase

Because rain is precipitated and absorbed by the soil, water flows back to the sea.

If paraphrasing is too difficult for you...

**It is all right, you can
always summarize.**

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